

## COMMITTEE MINUTES

March 3, 2025

County Administrator Search Committee  
Jefferson County Courthouse, C2063

**1. Call to Order**

Meeting was called to order by Nass at 12:39 p.m.

**2. Roll Call**

Members present: Jim Braugher, Kathi Cauley, Staci Hoffman, Paul Milbrath, Steve Nass, Terri Palm, Danielle Thompson, Jim Schroeder, Deb Reinbold, Michael Wineke, Bill Kern, Blane Poulson, Richard Jones (Virtual). **Quorum established.**

Others present: David Niemeyer, Joan Callan, David Drayna

**3. Certification of compliance with Open Meeting Law Requirements**

Thompson certified compliance with the Open Meetings Law.

**4. Review of Agenda**

No changes. Motion by Hoffman, second by Milbrath, to approve the agenda. Motion passed 13:0.

**5. Public Comment**

None

**6. Communications**

None

**7. Convene in closed session pursuant to Wis. Stat. s 19.85(1)(c) for the purpose of interviewing and evaluating candidates for the position of County Administrator.**

Motion to move into closed session by Hoffman, second by Milbrath. Roll Call Vote – Cauley, Aye; Wineke, Aye; Schroeder, Aye; Thompson, Aye; Nass, Aye; Palm, Aye; Braugher, Aye; Reinbold, Aye; Milbrath, Aye; Hoffman, Aye; Kern, Aye; Jones, Aye; Poulson, Aye. Moved into closed session at 12:40 p.m. *Note: Also, present D. Niemeyer, J. Callan, D. Drayna.*

- a. Interview of Ruth Kedzior
- b. Interview of Michael Luckey
- c. Interview of Emily McFarland

**8. Reconvene in open session for action on closed session items if necessary**

Motion by Braugher, second by Hoffman, to reconvene in open session. Reconvened into open session 13:0, at 4:00 p.m.

**9. Tentative future agenda items and meeting dates**

- Wednesday, March 5, 2025

**10. Adjourn**

Motion by to adjourn by Schroeder, second by Poulson. Motion passed 13:0. Meeting adjourned at 4:01 p.m.